

South Gloucestershire Council

Education Service, Bowling Hill, Chipping Sodbury, South Gloucestershire BS37 6JX

Memorandum to Headteachers of all schools

From: Jo Briscoombe, ICT Adviser

cc: Therese Gillespie, Jane Spouse, Richard Swan, Denis de Souza, Barbara Teale,

Date 7 October 2002

Your Reference

Our Reference JB/gms/letters to schools/Learning Through Innovation

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URGENT

RE: Project proposal to the DfES for 'Learning Through Innovation' project

I have attached a briefing sheet which gives some outline information regarding a project that has been proposed to the DfES. It is hoped that the proposed project will attract funding from the DfES. The information has already been provided to colleagues who attended the head teachers conference on Friday 4 October.

The briefing sheet includes an invitation to interested colleagues to attend a consultation meeting about the project on the Wednesday 16 October 2002.

Any colleagues who are interested should fax the slip back as quickly as possible. If you are interested in hearing more about the project but are unable to attend on the date given please return the slip indicating this. The returns I have back already indicate that we will need to organise a second date. Colleagues who indicate their interest will be informed of a second opportunity as soon as one can be arranged.

It is important that the briefing is attended by head teachers, or senior managers in their absence, as there are a number of issues that have been raised by the DfES which we need to consult with colleagues on during the meeting.

This memo will be sent to all colleagues who have not already returned slips to ensure that the opportunity has been made available to everyone. The return date for the form is **Friday 11 October 11 2002**.