

Date: 22<sup>nd</sup> February 2005  
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**PE Assessment for Learning**  
**Key Stage 3 and 4**

Dear

In response to the discussions on assessment at our termly one to one meetings, there will be 3 progressive workshops for PE staff to attend in order to undertake planning for assessment and assessment for learning strategies specifically in PE.

The 3 workshops will be held within 'Accessing PE Through Key stage 3 materials' session 3 (March 8<sup>th</sup>), Best Practice Forum summer term (22<sup>nd</sup> April) and a national CPD programme workshop (June 10<sup>th</sup>).

In light of the new Ofsted framework and self-evaluation, it is imperative subject leaders attend, especially from those schools who identified assessment as an area of development in their CPD Review (04). However in order for all staff to embed strategies into their practice it obviously would be prudent for as many staff to attend as possible.

Session 1: 'Accessing PE through key stage 3 materials'  
Self-evaluation of current practice  
**Tuesday 8<sup>th</sup> March 05 3:45 – 5 pm @ severnside**  
Light tea provided

Session 2: Secondary Best Practice Forum  
Effective use of objectives  
**Friday 22<sup>nd</sup> April 05 12:30 – 3:45 pm @ Marlwood Secondary School**  
Light lunch provided

Session 3: National CPD Programme  
Session content will be based on auditing results and identified areas for development within Assessment for Learning Strategy  
**Friday 10<sup>th</sup> June 05 9 – 3pm @ Bradley Stoke Leisure Centre**  
Full refreshments provided

Facilitators: Kath Wilson (Advanced Skill Teacher & Lead Tutor)  
Jeanette Quinn (Teaching and Learning Adviser PE)  
Tracey France (T&L Adviser foundation subjects)

Cost: No charge

This is an important opportunity for you and your department hence it should take priority over other commitments you may have for instance fixtures.

Please complete the reply form indicating your department's intentions to attend. The schools key stage 3 Strategy Manager will be able to advise you on resourcing Assessment for Learning inset in your school.

There will be objectives set for departments to undertake over time with Kath Wilson's AST support available for individual schools to request as required.

Our termly one to one review meetings will be used to monitor progress over time.

Please complete the reply slip as much as you are able at this point (a return of commitment is better than no return at all).

Please contact me if you have any queries, otherwise I look forward to seeing you there.  
Yours sincerely

Jeanette Quinn  
Youth Sport Development Adviser

**PE Assessment for Learning**  
**Workshop**

Name of school \_\_\_\_\_

Lead contact name \_\_\_\_\_

Numbers/ Names of people attending

Session 1: Tuesday 8th March 05 3:45 – 5pm  
@ Severnside


Session 2: Friday 22<sup>nd</sup> April 12:30 – 3:45pm  
@ Marlwood Secondary School


Session 3: Friday 10<sup>th</sup> June 9 – 3pm  
@ Bradley Stoke Leisure Centre


Signed \_\_\_\_\_

Date \_\_\_\_\_

Please return to: Jeanette Quinn, Community Service, Riverside Court, Bowling Hill,  
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