

## MONITORING ICT WORK – EVIDENCE AUDIT

**Date:** \_\_\_\_\_

**School:** \_\_\_\_\_

This proforma is a guide. In monitoring children's work we suggest that you focus on specific features linked to agreed areas of development, so that over a period of time all aspects can be covered. Likewise, we suggest that you take 3 top, 3 middles and 3 lower achievers in each class.

FEATURES/LOOKING FOR	GRADING					
QUALITY OF WORK	Y1	Y2	Y3	Y4	Y5	Y6
STANDARDS – Are pupils working at appropriate NC levels?						
Is there a full range across the programme of study?						
Are the key objectives given sufficient emphasis?						
Does pupils' work reflect the QCA scheme of work?						
Progress is evident?						
Is there evidence of pupils going through a process of improving work?						
Is there evidence of use of ICT in other subject contexts?						
Is there evidence of use of a range of ICT?						
Is there evidence of pupil's being taught acceptable and safe use of ICT?						
Is there evidence of differentiation?						
Is vocabulary sufficiently emphasised?						
ASSESSMENT	Y1	Y2	Y3	Y4	Y5	Y6
Does work demonstrate feedback on strengths and weaknesses. What next steps?						
Is there evidence of pupil self-evaluation?						

**Comment:**

1. **Clearly evident**
2. **Partially evident**
3. **Not evident**